



156 Industrial Drive, Bradford, VT 05033 | 802.222.9282

## Customer's Own Material (COM)

Dealer's/Designer's Name:

Customer's Name:

For P. O. Number:

COM Vendor from where material will be shipped:

Fabric/Leather Name:

Yardage/Square Feet:

Item/s to be upholstered:

**Please fax this form to 802.222.9285 or email it to [orders@copelandfurniture.com](mailto:orders@copelandfurniture.com) and [joann@copelandfurniture.com](mailto:joann@copelandfurniture.com)**

If the material has a pattern, please email [orders@copelandfurniture.com](mailto:orders@copelandfurniture.com) and [joann@copelandfurniture.com](mailto:joann@copelandfurniture.com) a digital photo with a '+' marked for the center of the seat or back. To find the center of the seat or back, use the mid-point of a line from front to back and from left to right - not from corner to diagonal corner.

COM orders must include verification that the COM complies with California Technical Bulletin 117-2013 (CAL TB117-2013).

Customers should request in writing via email, that the fabric vendor verifies compliance with CAL TB117-2013 and then forward this verification to [orders@copelandfurniture.com](mailto:orders@copelandfurniture.com) and [joann@copelandfurniture.com](mailto:joann@copelandfurniture.com).

continued.....

We reserve the right to refrain from applying any COM, which we deem to be inappropriate for application. This may not be known until the material has been worked.

Examples of COM we deem to be inappropriate for application (included but not limited to):

- Overly thin fabrics
- Fabrics that fray easily
- Velvet/Velour (appropriate but cannot be folded, must be rolled).
- Fabrics thicker than upholstery grade leather
- Large, open-weave fabrics
- 'Knits' or otherwise overly flexible fabrics

**Please send the COM to:**

**Copeland Furniture  
Attn: Upholstery Department  
156 Industrial Drive, Bradford, VT 05033**

**....with the order number clearly marked.**